

# **ENTRAVISION.COM JOB POSTING FORM**

**Date Posted: 07/31/14**

**Location/Market: Sacramento, CA**

**Station Call Letters: KRCX-FM, KXSE-FM, KNTY-FM, & KHHM-FM**

**Media Type: Radio**

**Job Type: Engineering**

**Job Title: Local Market Chief Engineer**

**Job Description/Responsibilities: The operation, maintenance, and repair of broadcast studios & transmitter facilities. Includes being “on call” 24/7 to respond to any off the air condition or problem that seriously affects programming. A full list of duties is available upon request.**

**Job Requirements/Qualifications: Minimum of 5 years experience in broadcast studio operations. Familiarity with Comrex Access, ENCO Automation, Wheatstone TDM console systems, and Harris and BE transmitters a plus.**

**Salary: Negotiable depending on qualifications and experience.**

**Contact: Rick Hunt**

Send resume (with cover letter)

*To: [rhunt@entravision.com](mailto:rhunt@entravision.com)*

**No phone calls please**

**Entravision Communications is an Equal Opportunity Employer (EOE). Women and minorities are encouraged to apply.**

**Entravision Communications Corporation participates in the E-Verify system operated by the US Department of Homeland Security and the Social Security Administration and will use E-Verify to confirm work eligibility for all new hire employees.**

## Local Market Chief Engineer Duties

The primary responsibility of the Local Market Chief Engineer is to keep the local market stations on the air at all times. Duties include the operation, monitoring, improvement, repair, and emergency repair of the local stations' studios, main and auxiliary transmitter sites, booster sites, translator sites, etc. Specific duties include:

- Proactively monitor the operation of all transmitter equipment as often as necessary to insure that equipment problems will be discovered and corrected before they result in a loss of programming.
- Be "on call" 24/7 and respond immediately to any off air condition and/or other condition that seriously affects station programming.
- Monitoring of the Transmitter Remote Control logging systems and review of transmitter logs as often as necessary to monitor the proper technical operation of all transmitter sites. The complete logs must be reviewed weekly in accordance with FCC rules. Any technical operation which is believed to be not in compliance with FCC rules should be corrected ASAP and/or reported to VP of Engineering for resolution.
- Monitor the reception of the EAS LP monitoring stations and insure that weekly and monthly tests are being received.
- Each week review EAS logs for all stations and insure that all required weekly & monthly tests are both transmitted and received for all counties within which stations are located. If the required weekly EAS test has not been run by that time personally perform the test. Send e-mail to [evcradioeaslogs@entravision.com](mailto:evcradioeaslogs@entravision.com) indicating that the previous weeks logs have been reviewed and if any sent or received tests were missing include the specifics and the reason why in the e-mail.
- At a minimum, the monthly inspection of the main and auxiliary transmitter sites including the monitoring of proper operation and testing of backup transmitters, STL systems, and generators when so equipped including the logging of such tests.
- In advance of a major storm forecast for local area check all station backup transmitter, STL, and generator systems if equipped.
- In the event of any planned utility outage at a site check all backup systems if equipped prior to the outage and remain on site for the outage until normal utility service is restored.
- Maintain 4WD vehicles so they are ready and available to travel to transmitter sites that need a 4WD vehicle for access. Synthetic lubricants (Mobil One or equiv.) are to be used at all times in these vehicles.
- Schedule fueling and maintenance of generators at sites so equipped.
- Check that the tower lights of any towers so equipment are being logged on and off each day. Complete required Quarterly Tower Light inspection and send e-mails with inspection results to [evctransmitterlogs@entravision.com](mailto:evctransmitterlogs@entravision.com).
- Attendance at weekly local station management meeting including the composition and presentation of a weekly engineering management report at such meeting

- Submission of a monthly engineering report to the market SVP & VPs of Engineering.
- Review and management of local market engineering operating budget.
- Review and management of local market engineering Capital Expense budget.
- Submit proposals for station improvements that increase reliability, improve equipment performance, and/or provide additional capability.
- Report all transmitter or station outages to the VP of Engineering, including station, date, time, duration, cause, & resolution.
- Gather the information necessary to perform above duties and organize it in a neat written form.
- Implementation of any station projects the VP of Engineering may assign to you
- For stations with co-located TV facilities secondary duties include providing assistance to TV engineering.

**Revised 07/20/14**